



Strategic & Community Development
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 (250) 390-6510 (Nanaimo) (250) 954-3798 (District 69)
 1-877-607-4111 (within BC) FAX: (250) 390-7511
 planning@rdn.bc.ca

Strata Conversion Subdivision Application

I/We, _____ of
 (Name of Applicant)

 (Postal Address)

hereby make application for subdivision of the property described below:

 (Legal Description)

 (Civic Address)

Name and Address _____
 of Registered
 Property Owner(s) _____

The proposed subdivision will create _____ strata lots and the intended use of the land and/or buildings and structure

is _____
 (residential, commercial etc.)

Is this property within a Development Permit Area? yes no

Has a Development Permit, Variance Permit, or Board of Variance decision been issued on this property? yes no

If yes, indicate file number and/or date of Permit _____

For each lot created by the subdivision, the required minimum frontage onto a public roadway must be greater than 1/10th of each lot's perimeter. Will you require frontage relaxation? yes no

The property currently occupies a total area of _____ hectares and the land is designated as being within the RDN _____ zone and subdivision district.

I/We enclose:

- completed application form
- required application fee in the amount of \$ _____.
- a minimum of 1 plan of the proposed layout.
- copy of State of Title Certificate **dated within 30 days** of the date of submission
- copy of the Provincial Land Reserve Commission approval [ALR & FLR (if applicable)]
- copy of development permit, development variance permit or Board of Variance decision (if applicable).

I/We hereby declare that all of the above statements and the information contained in the material submitted in support of this application are to the best of my/our knowledge true and correct.

Date _____ Signature of Applicant _____

Telephone _____ Fax _____ Cell _____

Where the applicant is not the property owner, the following **must be signed by all the registered owners**:

I/We, the registered owner(s) of the above described property, am/are aware of this application for subdivision and it is made with my/our full consent and approval.

Date _____ Signature of Owner(s) _____

Telephone _____ Signature of Owner(s) _____

FOR RDN USE ONLY

Completed Application received (date) _____

Fee Receipt Number _____

Ministry of Transportation File No. _____

* Please ensure all signatories of all registered owners are provided on the application form.