

REGIONAL DISTRICT OF NANAIMO

2023-2027 FINANCIAL PLAN STAFFING, SERVICE LEVEL CHANGES AND CAPITAL

December 8, 2022



Budget Timeline

- Dec 6: Staffing, New Service Levels & Capital presented to Board
- Jan 17: Preliminary Financial Plan presented to COW
(Divisional/Departmental Focus)
- Feb 8 & 9: Preliminary Financial Plan presented to COW (Electoral Area and Municipal Member Summary Focus)
- Feb 14: Preliminary Financial Plan presented to COW
- Feb 28: Preliminary Financial Plan presented to Board

Introduction - Legislative Requirements

The Local Government Act provides the following Financial Plan legislative requirements:

- Must be adopted by Bylaw before March 31 each year
- Must be for a 5-year Period
- Must include Public Consultation

<https://www.getinvolved.rdn.ca/rdn-budget-talks>

 **COVID-19 and impacts to RDN services** [Click here for information](#)



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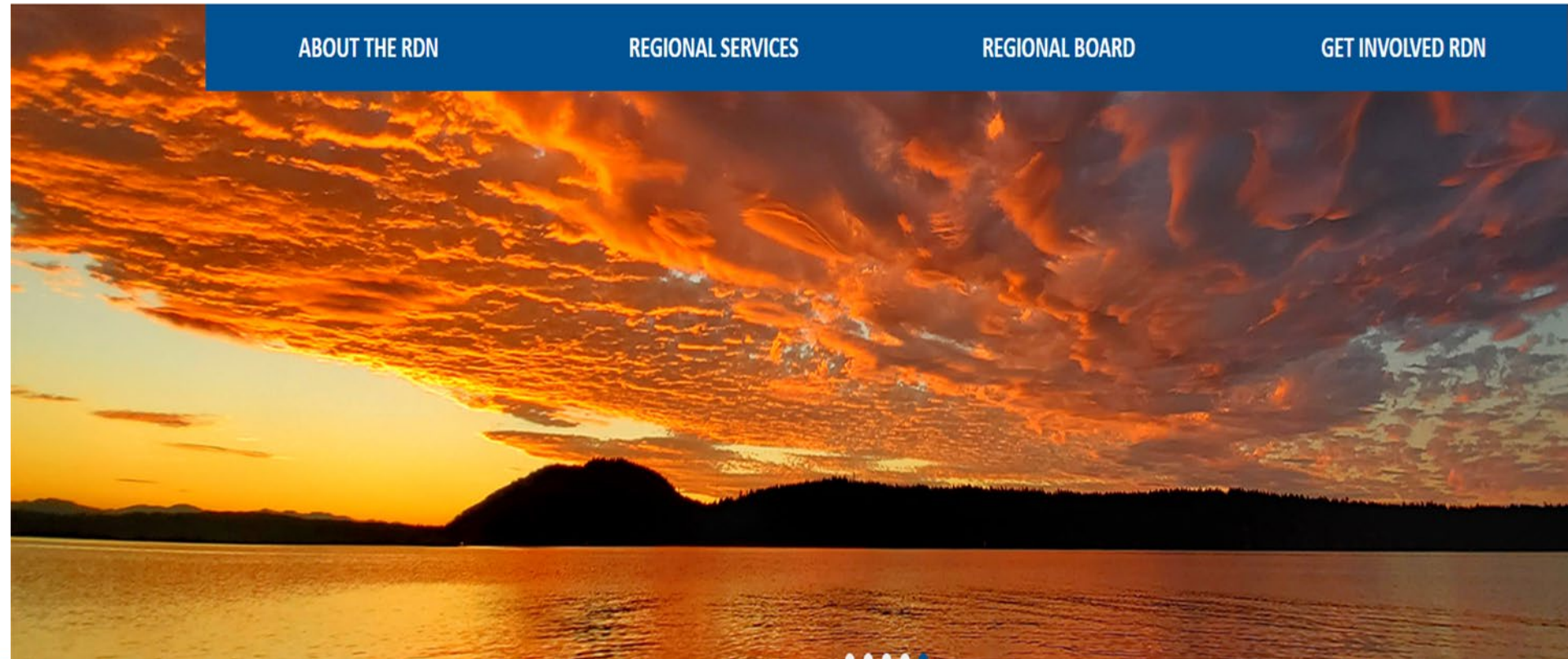


ABOUT THE RDN

REGIONAL SERVICES

REGIONAL BOARD

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RDN Budget Talks



Learn about our budget process and ask questions. We will be providing updated documents as they become available to help you understand how your tax dollars are spent at the RDN.

How you can be involved and find out more.

- Register (tab at the top of this page). By registering, you will be kept up-to-date when budget information is shared through our electronic communications.
- **Information is shown for each of the Electoral Areas and Municipalities within the RDN.**
- You can read the [budget documents](#), to see what has been budgeted for your area, where the money comes from and [Continue reading](#)

What's New

Survey

Q & A

2022-2026 Amended Financial plan



04 Apr 2022

REGISTER

to get involved!

Timeline

- March 8, 2022**
Amended 2022-2026 Financial Plan presented to RDN Board for adoption
- March-November, 2022**
Proposed 2023-2027 financial plan preparation
- December 6, 2022**
Provisional 2023-2027 Financial Plan presented to RDN Board (Capital projects, New Service levels, New Positions)
- January 17, 2023**
Preliminary Financial Plan presented to the Committee of the Whole (Divisional/Departmental Focus)
- February 8-9, 2023**
Preliminary Financial Plan presented to the Committee of the Whole (Electoral Area and Municipal Focus)
- February 14, 2023**
Preliminary 2023-2027 Financial Plan presented to Committee of the Whole
- February 28, 2023**
Preliminary 2023-2027 Financial Plan presented to RDN Board

Recommended Staffing Level Changes - Staff Establishment

	2022 FTE	2023 FTE Fire	2023 FTE Recommended	Total 2023 FTE
Regional and Community Utilities	97.8		5	102.8
Recreation and Parks	52		8	60
Transportation Services	129		2.5	131.5
Development and Emergency Services	34.5	3	2	36.5
Corporate Services	46.9		10	56.9
CAO	3		2	5
	363.2	3	29.5	392.7

Table A (Page 609 of the December 6 Board Package) details these positions and Appendix A-1 through A-33 (Page 613 to 645) includes scope and implications if the position is not approved.

FTE – Full Time Equivalent

Recommended Staffing Level Changes

	Summary of Permanent Full Time			
	New			Total
	PFT Positions	Assumed	Converted	Permanent
Regional and Community Utilities	4		1	5
Recreation and Parks	6		2	8
Transportation	2		0.5	2.5
Development & Emergency Services	2	3		5
Corporate Services	9		1	10
CAO	1		1	2
Total	24	3	5.5	32.5

- Projected annual cost of the 34 positions (32.5 FTE) is \$3,427,640
- Projected tax impact is \$2,596,148. Difference is:
 - positions being converted have only partial incremental costs for benefits or to increase hours, and
 - RDN receives BC Transit Grant funding for 2.5 of the Transit FTE
- Tax Impact is 5.5% of the total 2022 RDN budgeted wages and benefits (3.6% of 2022 RDN Tax requisition)

Recommended Capital > \$500,000

- Table B1 (Page 610 of the Dec 6 Board package) summarizes \$68.6 million in 2023 capital projects with project budgets greater than \$500,000
 - for new projects proposed to start in 2023 and
 - projects previously approved by the Board requiring approval for a budget increase
- These can be single year projects but are typically multi year projects that have some expenditures that start in 2023
- For projects that were previously approved, there are \$29.8 million in incremental budget increases
- Details for all Table B1 projects are found in Appendix B-1 through B-17 (pages 646 to 662 of the December 6 Board Package)

Existing Capital > \$500,000

- Table B2 (Page 611 of the Dec 6 Board package) summarizes \$189.9 million in capital projects greater than \$500,000 that have already been approved and are ongoing in 2023
- Combining Table B1 and B2:
 - provides a more complete picture of all Capital Projects that have expenditures in 2023
 - Total \$258.5 million in capital projects greater than \$500,000 that have expenditures in 2023
- The 2023 portion of the project expenditures for new and existing capital greater than \$500,000 is \$43 million.

Recommended Service Level Changes

Table C 2023 New or Changed Service Level Requests			2023	
Page	Department	Project	Service Cost	Tax Implication
Development and Emergency Services				
C-1	LR Planning, Energy & Sustainability	Modernize/Update Development Permit Areas for 6 EAs	\$ 50,000	\$ 50,000
C-2	LR Planning, Energy & Sustainability	Update Marine Coastal Development Permit Area	10,000	
C-3	LR Planning, Energy & Sustainability	Sea Level Rise & Climate Adaptation Program	151,000	
C-4	LR Planning, Energy & Sustainability	Implement Flood Management Bylaw	10,000	10,000
C-5	LR Planning, Energy & Sustainability	Downscaled Climate Projections for RDN	20,000	
C-6	LR Planning, Energy & Sustainability	RDN Facility & Service Risk Assessment for Climate Change	30,000	
			\$ 271,000	\$ 60,000
Regional and Community Utilities (with Tax Requisition through Corporate Services)				
C-7	Facilities and Fleet Services	Space Planning	412,500	412,500
C-8	Facilities and Fleet Services	Building Maintenance & Repairs	144,000	144,000
C-9	Facilities and Fleet Services	Studies & Audit	32,900	32,900
			\$ 589,400	\$ 589,400
Total			\$ 860,400	\$ 649,400

Table C is on Page 612 of the Dec 6 Board package
 Appendix C-1 through C-9 on Page 663 to 671 provide details about the \$860,400 of Recommended Service Level changes with tax implications of \$649,400.

Conclusion

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Today is the first in a series of presentations on the 2023 to 2027 Financial Plan

On January 17th, the presentation will include tax requisition analysis from a Divisional/Departmental focus

2023 to 2027 Financial Plan must be adopted by March 31, 2023

Questions?