

## Domestic Well Registration Form

This form is intended for registering groundwater wells that are used for domestic water use purpose only. Domestic use of groundwater is exempt from the requirement for obtaining a water license or use approval and paying provincial fees and rentals. Registering your well creates a record of the location of your well and your water use. It helps to ensure that your use is considered by decision makers when dealing with other licence applications.

Domestic purpose is defined in [Section 2 of the Water Sustainability Act](#) as water used for the occupants of a private residence for household uses (e.g., not a multi-family apartment building, hotel, strata or cooperative building) including: drinking water, food preparation, sanitation, fire prevention, water for animals kept for household use or as pets, or irrigation of a garden not exceeding 1000m<sup>2</sup>.

If unsure whether your use is considered to be domestic purpose, or to start your licence application if the well is used for any other purpose, please visit [www.groundwater.gov.bc.ca](http://www.groundwater.gov.bc.ca).

### Owner Information

Well Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Town \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

Email Address: \_\_\_\_\_ or Phone No.: \_\_\_\_\_

### Well Location Information

If the address of the well location is the same as above, please check

If not, at least one of the three following property descriptors must be provided

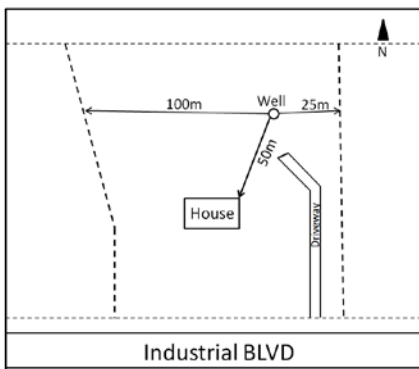
1) Address: \_\_\_\_\_ Town \_\_\_\_\_

2) Legal description (available from the property tax assessment notice):

Lot: _____ Plan: _____ District Lot: _____	Block: _____ Section: _____ Township: _____	Range: _____ Land District: _____
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3) PID: \_\_\_\_\_

Description of well location on the property \_\_\_\_\_



**Well location map.** Attach with the well registration form a sketch or diagram (e.g., property assessment drawing) showing where the well is located on the property relative to the property boundaries, a road or any other structures on the land.

**Example Sketch**

### GPS Coordinates of the Well

Coordinates for the well can be determined by using a GPS unit, a cell phone app, or by using a mapping application such as iMapBC or Google Earth.

Latitude (e.g., 49.20184°): \_\_\_\_\_ Longitude (e.g., 122.58376°): \_\_\_\_\_

OR

UTM Zone (NAD83): \_\_\_\_\_ UTM Easting: \_\_\_\_\_ UTM Northing: \_\_\_\_\_

Source of coordinates (check one): GPS  Google Earth  Other (please specify) [ \_\_\_\_\_ ]

## Well Information

If the well construction report is available, please attach to this form. Attached  Not Available

**If no well construction report is available, complete the following information:**

Well Identification Plate Number (steel plate attached to some wells): \_\_\_\_\_

**Date well drilled** (YYYY/MM/DD): \_\_\_\_\_

If the date the well was drilled is unknown, provide the date you took possession of the property (YYY/MM/DD): \_\_\_\_\_

Drilling Company: \_\_\_\_\_

**Method of Drilling:**  Drilled  Excavated or Dug

Well depth (ft): \_\_\_\_\_ **Well Diameter (in):** \_\_\_\_\_

## Disclaimer

**Red lettering** indicates information that **must** be provided for the well and the domestic use to be registered.

The information provided on this form, including personal information, will be added to the Provincial Groundwater Wells and Aquifers (GWELLS) application, which is accessible to the public at <https://apps.nrs.gov.bc.ca/gwells/>.

Information relating to the well and well owner submitted to the Deputy Comptroller in this form shall be considered part of the Provincial Government records and subject to *Section 26(c) of the Freedom of Information and Protection of Privacy Act*.

For more information related to the [Water Sustainability Act](#) or [Groundwater Protection Regulation](#), please visit <http://gov.bc.ca/water>.

## Consent and Signature of Declaration

I have read and understand the above and declare that the information provided on this form is true to the best of my knowledge. I consent the information may be collected, stored and disclosed for the purpose of groundwater data collection and groundwater resource management:

I understand that my name/ mailing address will be collected/ stored/ disclosed to the Ministry of Environment and Climate Change Strategy's GWELLS application

I understand that my phone/ email will be collected/ stored and will be disclosed internally to the Ministry of Environment and Climate Change Strategy's GWELLS application unless specified otherwise under the Groundwater Protection Regulation

To update personal information contact the Groundwater Data Specialist at [GroundWater@gov.bc.ca](mailto:GroundWater@gov.bc.ca).

Digital signatures are acceptable.

**Signed:** \_\_\_\_\_ **Date** (YYYY/MM/DD): \_\_\_\_\_

## Send Completed Forms To

### Before Submitting:

- Ensure your well is used for domestic purposes only.
- Complete all required information.
- Attach a sketch or map depicting where the well is located on the property.
- Provide any supporting documentation (e.g., well construction report) if available.
- Sign the well registration form.

### Mailing Address:

Regional Groundwater Contacts:  
<https://www2.gov.bc.ca/gov/content/environment/air-land-water/water/groundwater-wells-aquifers/groundwater-wells/regional-groundwater-contacts>

### Email:

[GroundWater@gov.bc.ca](mailto:GroundWater@gov.bc.ca)